

# Annual Quality Assurance Report (AQAR)

(Revised as per Revised Accreditation Framework in November, 2017)

by

**Internal Quality Assurance Cell (IQAC)**

**Gujarat Arts & Commerce College (Evening)-Ahmedabad**

**SUBMITTED TO**



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

an Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

**YEAR 2015-16**

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

(For Affiliated/Constituent Colleges)

(July 1, 2015 to June 30, 2016)

## **Part – A**

### **Data of the Institution**

(Data may be captured from IIQA)

1. Name of the Institution Gujarat Arts & Commerce College(Evening)

- Name of the Head of the institution : Dr. S. B. Solanki
- Designation: Principal I/C
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 079-26447295
- Mobile no.: 9427838599
- Registered e-mail: info@gacc.org.in
- Alternate e-mail : sbsolanki@gmail.com
- Address : Opp. Kanak Hotel, Ellisbridge
- City/Town : Ahmedabad
- State/UT : Gujarat
- Pin Code : 380006

### 2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) UGC 2f and 12(B)
- Name of the Affiliating University: Gujarat University
- Name of the IQAC Co-ordinator : Prof. Bhavin Shah
- Phone no. : 079-26447295
- Alternate phone no. NIL
- Mobile: 9824077897

- IQAC e-mail address: iqacgujaratcollegeevening@gmail.com
- Alternate Email address: info@gacc.org.in

3. Website address: www.gacc.org.in

Web-link of the AQAR: (Previous Academic Year): <http://www.gacc.org.in/pdf/IQAR1516.pdf>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Web link:

[http://www.gacc.org.in/pdf/Academic\\_Calender\\_college\\_2015\\_16.pdf](http://www.gacc.org.in/pdf/Academic_Calender_college_2015_16.pdf)

5. Accreditation Details:

| Cycle           | Grade | CGPA | Year of Accreditation | Validity Period     |
|-----------------|-------|------|-----------------------|---------------------|
| 1 <sup>st</sup> | C     | 1.87 | 2010                  | from: 2010 to: 2015 |

6. Date of Establishment of IQAC: DD/MM/YYYY: 16/06/2010

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture |                    |                                      |
|---|--------------------|--------------------------------------|
| Item /Title of the quality initiative by IQAC                                 | Date & duration    | Number of participants/beneficiaries |
| Regular meeting of IQAC   | 13-07-2015 4:00 PM | 7                                    |
|   | 14-12-2015 4:00 PM | 7                                    |

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/ Department/Faculty | Scheme                     | Funding agency     | Year of award with duration | Amount  |
|---------------------------------|----------------------------|--------------------|-----------------------------|---------|
| UDISHA                          | UDISHA                     | Central Government | 2015-16                     | 5000    |
| SAPTDHARA                       | SAPTDHARA                  | Central Government | 2015-16                     | 60000   |
| NSS                             | NSS                        | Central Government | 2015-16                     | 22500   |
| Institute                       | Infrastructure Development | State Government   | 2015-16                     | 800000  |
| Institute                       | Swami Vivekanand           | State Government   | 2015-16                     | 105000  |
| Institute                       | Sahitya purakalpan         | State Government   | 2015-16                     | 50000   |
| Institute                       | Maintenance                | State Government   | 2015-16                     | 1018689 |

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

\*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 2

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

If yes, mention the amount: NA Year: NA

12. Significant contributions made by IQAC during the current year

- Successfully Mentoring various cultural & Sports Activity during the year
- One day State level Seminar on 'sahityama purakalpan' has been Organised
- Workshop Conducted for students on ICAI: Career & Planning by UDISHA
- PRAKSHAL: IT awareness Programme has been Conducted
- It monitors all committee at College level

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action  | Achievements/Outcomes                                   |
|---|---|
| More ICT enabled class-rooms  | 11 classrooms made ICT enabled                          |
| Strengthen of the research activities in the institute and motivate Faculty members to join OP/RC/STC/FDP | 14 faculty members joined OP/RC/STC/FDP during the year |
| To Organise NAAC Sponsored State Level Seminar on 'sahityama purakalpan' by Department of Gujarati        | Successfully Organised                                  |
| To conduct student Workshops on ICAI: Career & Planning by UDISHA   | Successfully conducted                                  |
| To conduct Workshops on IT awareness  | Successfully conducted collaboration with PRAKSHAL      |

14. Whether the AQAR was placed before statutory body? No

Name of the Statutory body: NA Date of meeting(s): NA

**15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

**No**

Date: NA

**16.** Whether institutional data submitted to AISHE: Yes

Year: 2015-16

Date of Submission: 05/03/2016

**17.** Does the Institution have Management Information System?

**Yes**

**No ✓**

If yes, give a brief description and a list of modules currently operational.

**NA**

**Part-B****CRITERION I – CURRICULAR ASPECTS****1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum designed by Gujarat university, Ahmadabad. At the beginning of every academic year the college follows academic calendar prepared by Gujarat University. The time table committee of college set the time table schedule of each subject for teaching which includes lecturer hours. The head of every department distribute the syllabus among the faculty members of their department. The faculty members are guided by their head of department to complete the syllabus within stipulated time. For implementation of curriculum, faculty members of various departments have included teaching methods such as presentation, assignments, and seminars for innovative teaching. At the end of every semester examination is also taken and the result of college examination displayed on the notice board as well as on website. The college receives regular circulars, letters and e-mails from the University regarding the changes in the curriculum. The Principal informs the concerned Professors about the changes. Thus the faculty members receive all kind of support from the University and college to understand the curriculum properly.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development |
|--------------------------------|-----------------------------|-----------------------------------|--|-------------------|
| NIL                            | NIL                         | NIL                               | NIL                                      | NIL               |

**1.2 Academic Flexibility**

1.2.1 New programmes/courses introduced during the Academic year

| Programme with Code | Date of Introduction | Course with Code | Date of Introduction |
|---------------------|----------------------|------------------|----------------------|
| NIL                 | NIL                  | NIL              | NIL                  |

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

| Name of Programmes adopting CBCS | UG  | PG | Date of implementation of CBCS / Elective Course System | UG  | PG |
|----------------------------------|-----|----|---|-----|----|
| ARTS                             | YES | NO | 15-06-2011  | YES | NO |
| COMMERCE                         | YES | NO | 15-06-2011  | YES | NO |

Already adopted (mention the year) 2011

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

|                | Certificate | Diploma Courses |
|----------------|-------------|-----------------|
| No of Students | NIL         | NIL             |

**1.3 Curriculum Enrichment**

|   |  |   |  |  |  |
|---|--|---|--|--|--|
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year  |  |   |  |  |  |
| Value added courses   |  | Date of introduction                                      |  | Number of students enrolled  |  |
| NIL   |  | NIL   |  | NIL  |  |
| 1.3.2 Field Projects / Internships under taken during the year  |  |   |  |  |  |
| Project/Programme Title   |  | No. of students enrolled for Field Projects / Internships |  |  |  |
| NIL   |  | NIL   |  |  |  |
| 1.4.1 Whether structured feedback received from all the stakeholders.   |  |   |  |  |  |
| 1) Students   | 2) Teachers  | 3) Employers  | 4) Alumni  | 5) Parents   |  |
| Yes   | Yes  | No  | No   | No   |  |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?  |  |   |  |  |  |
| Feedback Collected  |  |   |  |  |  |
| <b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>   |  |   |  |  |  |
| <b>2.1 Student Enrolment and Profile</b>  |  |   |  |  |  |
| <b>2.1. 1 Demand Ratio during the year</b>  |  |   |  |  |  |
| Name of the Programme   | Number of seats available                                |   | Number of applications received  | Students Enrolled  |  |
| B.A.  | 640  |   | 261  | 261  |  |
| B.COM   | 900  |   | 886  | 886  |  |
| <b>2.2 Catering to Student Diversity</b>  |  |   |  |  |  |
| 2.2.1. Student - Full time teacher ratio (current year data)  |  |   |  |  |  |
| Year  | Number of students enrolled in the institution (UG)      | Number of students enrolled in the institution (PG)       | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| 2015-16   | 2841   | NIL   | 30   | NIL  | NIL  |
| <b>2.3 Teaching - Learning Process</b>  |  |   |  |  |  |
| 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data) |  |   |  |  |  |
| Number of teachers on roll  | Number of teachers using ICT ( <i>LMS, e-Resources</i> ) | ICT tools and resources available                         | Number of ICT enabled classrooms   | Number of smart classrooms   | E-resources and techniques used                    |
| 30  | 19   | NOTEPAD, PROJECTOR  | 11   | NIL  | PPT, YOUTUBE, BISI, SAG                            |

**2.3.2 Students mentoring system available in the institution? Give details.**

The entire teaching and learning process of the college is student centric. The college has planned its every single activity by keeping students at center.

The college has been arranging educational tour and industrial visit to give practical knowledge and firsthand experience of industrial working. For example students of literature visit Indology museum of ancient manuscripts, Sahitya Parishad etc. and students of commerce visit industry like Amul dairy so that students can get practical experience and knowledge. College arranges workshop and job fair also for developing their personal attitude, grooming and send interested students for interview to have hands on practical knowledge.

**Participation:**

The college has designed its program to obtain participation of active students. Many responsibilities are being allocated to the students through SRC committee to improve their event management skills.

Many classroom activities like Seminars, Group Discussions also held to extend participative skills of students. The college also arranges competition like poster – presentation, drawing, elocution, essay writing, quiz, creative-writing and translation workshop on a specific social or commercial subject like environmental issues, demonetization, child abuse, girls' hygiene, etc. These various concepts support to generate experiential as well as participative skills among students.

**Problem – solving Methodology:**

**Educational tours, Industrial visits, classroom workshops and seminars are part and parcel of enrichment programme.**

- By involving students in the classroom interaction method during lecture learning is become more student-centric. Discussion, critically and descriptive method is the best communicative way to understand the level of students. After completing the syllabus, the faculties conduct a general discussion among the students to clarify their doubts. Revision lectures are also conducting for slow learners.
- IT methods like Power Point Presentation, Audio-Visuals, LCD and download the material from websites and BISAG are used by teachers to make the subject more interesting.
- Faculties guide the students to prepare assignments in different subjects using various references.
- Expert lectures are arranged for students to get more knowledge of their fields.

The faculties encourage the students to use library for increasing their knowledge power.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
|--|-----------------------------|----------------------|
| 2841   | 30                          | 95:1                 |

**2.4 Teacher Profile and Quality****2.4.1 Number of full time teachers appointed during the year**

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 42                          | 19                      | 23               | NIL                                      | 8                        |



**2.4.2 Honours and recognitions received by teachers**

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| NIL           | NIL   | NIL         | NIL  |

**2.5 Evaluation Process and Reforms**

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|---|---|
| B.A.           | 01             | 1              | Oct/Nov   | Jan/Feb   |
|                |                | 2              | March/April   | June/July   |
|                |                | 3              | Oct/Nov   | Jan/Feb   |
|                |                | 4              | March/April   | June/July   |
|                |                | 5              | Oct/Nov   | Jan/Feb   |
|                |                | 6              | March/April   | June/July   |
| B.COM          | 02             | 1              | Oct/Nov   | Jan/Feb   |
|                |                | 2              | March/April   | June/July   |
|                |                | 3              | Oct/Nov   | Jan/Feb   |
|                |                | 4              | March/April   | June/July   |
|                |                | 5              | Oct/Nov   | Jan/Feb   |
|                |                | 6              | March/April   | June/July   |

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

The idea of continuous evaluation has been introduced in the year 2010 when the university has introduced choice based credit system for various UG programs. For this purpose the internal and continuous assessment is done as per guidelines issued by the university.

**The methods of continuous assessment include the following:**

Internal examination as per Gujarat University Guidelines College takes Assignment, Class test, Presentation, Viva, Industrial visits, seminars. Etc.

The college has formed admission committee which directly informs and guides the students and parents at the time of admission.

The students are informed about the college through orientation programme in the beginning of the term and by college notice board and college website too.

The teachers are also introduced to the evaluation process in their lectures whenever any change occurred in the same process.

The college plans tentative dates of internal exams according to university academic calendar to help the students to prepare for examination in advance.

Subject wise university result is also analyzed which provide better knowledge about the subject wise requirements.

The institution has reformed examination system, question papers setting and answers books evaluation by centralizing the term end examination.

All record of examination i.e. answer sheets, mark sheets are maintained in the College. The students are encouraged and consulted for better performance in the next examinations.

Question papers setting for the examination is conducted at institution level confidential by its mechanism, assessment of these answer books is also centralized. The college permits the staff to participate in evaluation process, various examination duties, central evaluation process etc., as it is mandatory.

### **2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters**

CIE (continuous internal evaluation)

The institute adheres to the academic calendar planned by Gujarat University.

Every semester begins with departmental meetings with the Principal where things related to the performance and problems of students are discussed and new required strategies are developed and implemented.

The overall performance of the students during the semester is evaluated on the basis of his/her assignment, attendance and internal test.

Extra lectures per term are planned by teacher as per the requirement for completing the syllabi.

The college plans tentative dates of internal exams according to university academic calendar to help the students to prepare for examination in advance.

At the same time various co-curricular and extra-curricular activities are well planned and performed.

All the programmes including syllabus, seminar, various institutional programmes and examinations are being run with the follow up of that academic calendar.

Use of modern teaching methods, aids and techniques to supplement the traditional teaching method to make the teaching learning process more effective and to achieve learning outcome.

The Principal calls a meeting of all the staff before the end of the previous academic calendar to discuss the formation of committees and organizing of activities for the forthcoming year.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution

(to provide the weblink)

The college has clearly stated the learning outcomes in its vision and mission. The learning outcomes are stated clearly to the students and the staff members in the following manner:

The College has two programs, B.COM and B.A., the details of which are communicated to students in the following ways:

Course details are uploaded on the College website for the convenience of students, parents and teachers.

The College organises an orientation program '*Praveshotsav*' at the beginning of the academic year to inform the students of the course details, examination pattern, student related activities, clubs etc.

Students are informed about their results through the college and university website. Their performance is highlighted on the college notice board also. Results of various competitions at the college and university level are also summarized on college notice board as well as in the college annual magazine.

Principal and college staffs congratulate the students for their performance. Awards are given to the students for their achievements at the annual function of the college.

Staff members also get information of the results through above mentioned resources and in particular cases, the Principal personally contact the concerned faculty for very good or poor performance.

Socially relevant events such as tree plantation, cancer hospital visits, old age home visit, aids awareness programme, traffic awareness programme, polio programme, voting awareness programme etc., '*chabutaro*' etc. are organized through the department of NSS.

### 2.6.2 Pass percentage of students

| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
|----------------|----------------|---|--|-----------------|
| 01             | B.A.           | 86  | 55   | 64%             |
| 02             | B.COM          | 580   | 217  | 37.41%          |

## 2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

**3.1 Resource Mobilization for Research****3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations**

| Nature of the Project  | Duration | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
|--|----------|----------------------------|------------------------|--|
| Major projects   | NIL      | NIL                        | 0                      | 0  |
| Minor Projects   | NIL      | NIL                        | 0                      | 0  |
| Interdisciplinary Projects   | NIL      | NIL                        | 0                      | 0  |
| Industry sponsored Projects  | NIL      | NIL                        | 0                      | 0  |
| Projects sponsored by the University/ College                        | NIL      | NIL                        | 0                      | 0  |
| Students Research Projects<br>(other than compulsory by the College) | NIL      | NIL                        | 0                      | 0  |
| International Projects   | NIL      | NIL                        | 0                      | 0  |
| Any other(Specify)   | NIL      | NIL                        | 0                      | 0  |
| Total  | NIL      | NIL                        | 0                      | 0  |

**3.2 Innovation Ecosystem****3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

| Title of Workshop/Seminar | Name of the Dept. | Date(s) |
|---------------------------|-------------------|---------|
| NIL                       | NIL               | NIL     |

**3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year**

| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
|-------------------------|---------------------|-----------------|---------------|----------|
| NIL                     | NIL                 | NIL             | NIL           | NIL      |

**3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year**

| Incubation Centre    | Name               | Sponsored by         |
|----------------------|--------------------|----------------------|
| NIL                  | NIL                | NIL                  |
| Name of the Start-up | Nature of Start-up | Date of commencement |
| NIL                  | NIL                | NIL                  |

**3.3 Research Publications and Awards****3.3.1 Incentive to the teachers who receive recognition/awards**

| State | National | International |
|-------|----------|---------------|
| NIL   | NIL      | NIL           |

**3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)**

| Name of the Department | No. of Ph. Ds Awarded |
|------------------------|-----------------------|
| Not Applicable         |                       |

**3.3.3 Research Publications in the Journals notified on UGC website during the year**

|               | Department  | No. of Publication | Average Impact Factor, if any |
|---------------|-------------|--------------------|-------------------------------|
| National      | Sanskrit    | 3                  | -                             |
| International |             | 0                  | -                             |
| National      | Gujarati    | 1                  | -                             |
| International |             | 0                  | -                             |
| National      | Hindi       | 2                  | -                             |
| International |             | 0                  | -                             |
| National      | Accountancy | 1                  | -                             |
| International |             | 0                  | -                             |
| National      | Psychology  | 1                  | -                             |
| International |             | 0                  | -                             |

**3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

| Department | No. of publication |
|------------|--------------------|
| English    | 0                  |
| Hindi      | 1                  |
| Gujarati   | 3                  |
| Sanskrit   | 1                  |
| Sociology  | 1                  |
| Psychology | 1                  |
| Economics  | 0                  |

|             |   |
|-------------|---|
| History     | 0 |
| Commerce    | 0 |
| Accountancy | 1 |
| Statistics  | 0 |

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citations |
|--------------------|--------------------|----------------------|---------------------|----------------|---|--|
| NIL                | NIL                | NIL                  | NIL                 | NIL            | NIL   | NIL  |

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self citations | Institutional affiliation as mentioned in the publication |
|--------------------|--------------------|----------------------|---------------------|---------|--|---|
| NIL                | NIL                | NIL                  | NIL                 | NIL     | NIL  | NIL   |

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

| No. of Faculty               | International level | National level | State level | Local level |
|------------------------------|---------------------|----------------|-------------|-------------|
| Attended Seminars/ Workshops | 0                   | 2              | 2           | 0           |
| Presented papers             | 2                   | 13             | 4           | 0           |
| Resource Persons             | 0                   | 0              | 0           | 0           |

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the Activities          | Organising unit/ agency/ collaborating agency | Number of teachers co-ordinated such activities | Number of students participated in such activities |
|----------------------------------|---|---|--|
| NSS Camp                         | Gujarat University                            | 15  | 40   |
| Visit of Cancer Research Society | Gujarat Cancer Research Society               | 5   | 30   |
| International Day Of Yoga        | Gujarat University                            | 15  | 50   |

## 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited |
|----------------------|-------------------|-----------------|---------------------------|
| NIL                  | NIL               | NIL             | NIL                       |

## 3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                     | Organising unit/ agency/ collaborating agency | Name of the activity         | Number of teachers <b>coordinated</b> such activities | Number of students participated in such activities |
|--|---|------------------------------|---|--|
| Aids Day                               | Ahmedabad Aids Control Society                | Aids Awareness Program       | 12  | 25   |
| Participated Women Empowerment Program | GACC  | Lecture on Women Empowerment | 10  | 10   |
| Cleanliness Program                    | GACC  | Swachhta Abhiyan             | 5   | 10   |
| Tree Plantation                        | GACC  | Tree Plantation              | 10  | 20   |

## 3.5 Collaborations

## 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of Activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NIL                | NIL         | NIL                         | NIL      |

## 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration <b>(From-To)</b> | participant |
|-------------------|----------------------|---|---------------------------|-------------|
| NIL               | NIL                  | NIL   | NIL                       | NIL         |

## 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|------------------------|---|
| NIL          | NIL                | NIL                    | NIL   |

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 Physical Facilities****4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year**

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0  | 0  |

**4.1.2 Details of augmentation in infrastructure facilities during the year**

| Facilities   | Existing       | Newly added |
|--|----------------|-------------|
| Campus area  | 2170 Sq. Metre | 0           |
| Class rooms  | 23             | 0           |
| Laboratories   | 0              | 0           |
| Seminar Halls  | 2              | 0           |
| Classrooms with LCD facilities   | 11             | 0           |
| Classrooms with Wi-Fi/ LAN   | 23             | 0           |
| Seminar halls with ICT facilities  | 2              | 0           |
| Video Centre   | 0              | 0           |
| No. of important equipments purchased ( $\geq$ 10 lakh) during the current year. | 0              | 0           |
| Value of the equipment purchased during the year (Rs. in Lakhs)                  | 0              | 0           |
| Others   | 0              | 0           |

**4.2 Library as a Learning Resource****4.2.1 Library is automated {Integrated Library Management System -ILMS}**

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| NIL                       | NIL                                       | NIL     | NIL                |



## 4.2.1 Library Services:

|                       | Existing |          | Newly added |          | Total |          |
|-----------------------|----------|----------|-------------|----------|-------|----------|
|                       | No.      | Value    | No.         | Value    | No.   | Value    |
| Text Books            | 0        | 0        | 0           | 0        | 0     | 0        |
| Reference Books       | 3226     | 2,55,867 | 1467        | 2,08,461 | 4693  | 4,64,328 |
| e-Books               | 0        | 0        | 0           | 0        | 0     | 0        |
| Journals              | 62       | 37,000   | 0           | 0        | 62    | 37,000   |
| e-Journals            | 0        | 0        | 0           | 0        | 0     | 0        |
| Digital Database      | 0        | 0        | 0           | 0        | 0     | 0        |
| CD & Video            | 50       | 2500     | 0           | 0        | 50    | 2500     |
| Library automation    | 0        | 0        | 0           | 0        | 0     | 0        |
| Weeding (Hard & Soft) | 0        | 0        | 0           | 0        | 0     | 0        |
| Others (specify)      | 0        | 0        | 0           | 0        | 0     | 0        |

## 4.3 IT Infrastructure

## 4.3.1 Technology Upgradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available bandwidth (MGBPS) | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|-----------------------------|--------|
| Existing | 58              | 1             | 1        | 0                | 0                | 1      | 8           | 100 MBPS                    | 0      |
| Added    | 0               | 0             | 0        | 0                | 0                | 0      | 0           | 0                           | 0      |
| Total    | 58              | 1             | 1        | 0                | 0                | 1      | 8           | 0                           | 0      |

## 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS /GBPS

## 4.3.3 Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL  | NIL  |

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e - content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| NIL                 | NIL                | NIL                                   | NIL                           |

#### 4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0                                      | 0  | 0                                      | 0  |

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (information to be available in institutional Website, provide link)

The college has made an arrangement of established system for the Maintaining and utilizing physical academic and support facilities library, Computers and classrooms etc. call arrangements are quilted to maintain the Infrastructure. Heads of all departments of inform the principal about all purchase Requirements. And Principal of the college approves purchase of required things. Administration department places orders as per the approval of Principal. The college has all ready formed library advisory Committee. Each head of the departments put their list of required books before Library Committee. The Committee and Principal of the College approve the list of books to be Purchased. Similarly equipments which are to be maintained are Considered and proper steps are followed. Classrooms and building are kept clean every day. Cleaning contract is given to a private agency for Cleanliness.

#### CRITERION V - STUDENT SUPPORT AND PROGRESSION

##### 5.1 Student Support

5.1.1 Scholarships and Financial Support

|                                      | Name /Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---------------------------|--------------------|------------------|
| Financial support from institution   | NIL                       | NIL                | NIL              |
| Financial support from other sources |                           |                    |                  |
| a) National                          | Post Metric Scholarship   | 239                | 8,62,240         |
| b) International                     | NIL                       | NIL                | NIL              |

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved                      |
|---|------------------------|-----------------------------|--|
| Yoga Shibir                               | 15-06-2016             | 1050                        | Yoga & Cultural Association of Gujarat |

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
|------|--------------------|--|---|--|---------------------------|
| NIL  | NIL                | NIL  | NIL   | NIL  | NIL                       |

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal |
|---------------------------|-----------------------------|--|
| NIL                       | NIL                         | NIL  |

## 5.2 Student Progression

5.2.1 Details of campus placement during the year

| On campus                     |                                 |                           | Off Campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |
| NIL                           | NIL                             | NIL                       | NIL                           | NIL                             | NIL                       |

## 5.2.2 Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined                | Name of Programme admitted to |
|------|--|--------------------------|---------------------------|---|-------------------------------|
| 2015 | 1  | B. A.                    | Gujarati                  | Colleges affiliated to Gujarat university | ARTS/LAW                      |
|      | 1  |                          | Hindi                     |   |                               |
|      | 2  |                          | History                   |   |                               |
|      | 18   | B.Com                    | Commerce                  |   | COMMERCE                      |

## 5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | No. of Students selected/ qualifying | Registration number/roll number for the exam |
|---------------------------|--------------------------------------|--|
| NET                       | NIL                                  | NIL  |
| SET                       | NIL                                  | NIL  |
| SLET                      | NIL                                  | NIL  |
| GATE                      | NIL                                  | NIL  |
| GMAT                      | NIL                                  | NIL  |
| CAT                       | NIL                                  | NIL  |
| GRE                       | NIL                                  | NIL  |
| TOFEL                     | NIL                                  | NIL  |
| Civil Services            | NIL                                  | NIL  |
| State Government Services | NIL                                  | NIL  |
| Any Other                 | NIL                                  | NIL  |

## 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity    | Level   | Participants |
|-------------|---------|--------------|
| folk Dance  | College | 10           |
| Singing     | College | 8            |
| Group Dance | College | 10           |

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/<br>medal | National/<br>International | Sports | Cultural | Student ID<br>number | Name of the<br>student |
|------|-----------------------------|----------------------------|--------|----------|----------------------|------------------------|
| NIL  | NIL                         | NIL                        | NIL    | NIL      | NIL                  | NIL                    |

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution

The college has constituted a Student Representative Committee (SRC) which comprises of 5 Committee Members. General Secretary, Ladies Representative, two representatives each for Cultural activities, Sports, NSS, NCC, Library and Tour. The Council works under the headship of a senior faculty who encourages students for decision making. Student representatives along with the GS and LR, takes decisions about arrangement of Annual Function, Navaratri, etc. The students arrange everything and also conduct the programme by themselves. If required they seek guidance of the convener of the SRC or the Principal. The SRC plays a major role in arranging Teachers' Day, Farewell Function and Annual Day Function, Picnics and Study Tours and other Celebrations. The funding required for the programme is provided by the college.

As per the instructions and guidelines given by the Gujarat University, the Department of Higher Education & Govt. of Gujarat, every year SRC is formed by the institute through the merit list of students. SRC and the students' representatives take an active part in academic and administrative committees. SRC is doing the job in a proper way for the benefit of the students. The council concentrates its attention on curricular requirements of the students and also takes up the medals, related with the development of the institute. SRC follows up the demands of the students and ensures that the grievances of the students are to be redressed. Different activities of the students such as academic, cultural, sports etc. are properly organized and managed by the In-charge of the various committees floated by the institute.

Besides, our faculty members work as mentors of the students and develop close interpersonal relation with them. Therefore, the students can always freely convey their messages to the decision-making academic and administrative bodies of the institutions.

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association?

No

5.3.2 No. of ~~registered~~ enrolled Alumni:

NIL

5.3.3 Alumni contribution during the year (in Rupees) :

NIL

5.3.4 Meetings/activities organized by Alumni Association :

NIL

**CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 Institutional Vision and Leadership**

6.1.1 Mention two practices of decentralization and participative management during the last year

- The College is managed by the Department of Higher Education, Government of Gujarat. Its administrative and academic policies are governed by the rules and regulations of the Department of Higher Education, Govt. of Gujarat as well as the Gujarat University.
- The college follows the policy of decentralization. The principal of the college is ably assisted in discharging the duties by the Coordinator of various committee and the Staff Council having due representation of the Head of the Departments and various faculty members.
- The staff coordinators of various committees and clubs convene regularly to inform and disseminate various academic and administrative quality assurance schemes launched by the Department of Higher Education and Knowledge Consortium of Gujarat (KCG).
- The department coordinator manages the day to day activities of the department and keeps a track of co- curricular and extra-curricular activities in the college.
- The Selected ranker Student Representative Committee (SRC) plays an important role in the efficient implementation of the programs devised for promotion of students centered learning and teaching atmosphere and overall development of the students through various activities.

6.1.2 Does the institution have a Management Information System (MIS)?

No

**6.2 Strategy Development and Deployment**

6.2.1 Quality improvement strategies adopted by the institution for each of the following

❖ **Curriculum Development**

Curriculum development is done at the University level. The Faculty members and head of the department of the college participate at the request of the University representing at Board of Studies.

❖ **Teaching and Learning**

The teaching staff will prepare the semester wise teaching plan and time table before the semester commences for systematic, effective and efficient teaching. Faculty members are encouraged to attend faculty development programmes outside the college conducted by other institutions to enhance the quality of teaching. The faculty members are encouraged to organize and participate in conferences/seminar/workshop.

❖ **Examination and Evaluation**

Examinations and Evaluations are conducted according to the norms given by Department Of Higher Education Government of Gujarat as well as Gujarat University. Continuation evaluation done by Attendance, Weekly Test, Assignments and Seminar/Projects.

❖ **Research and Development**

The faculty members are encouraged to publish articles in journals and to present papers in state, national and international conferences/seminars. The college extends support required to faculty to

attend conferences and to do research projects. The college conducts state level, national level and international level conference and workshops.

#### ❖ Library, ICT and Physical Infrastructure / Instrumentation

The College has all ready formed library advisory Committee. Each head of the departments put their list of required books before Library Committee. The Committee and Principal of the College approve the list of books to be Purchased. Similarly equipments which are to be maintained are Considered and proper steps are followed.

#### ❖ Human Resource Management

Motivate academic and administrative staff to participate in training and seminars. Care is taken to maintain cohesive environment

#### ❖ Admission of Students

Admission committee of the college prepares norms as well as cut of marks regarding admission of the students for each academic session. However being a government institution and as per the directives of affiliating university there are no checks at entry level. All Govt. Rules and regulations of reservation (SC/ ST/ OBC/ and others) are taken into consideration.

#### 6.2.2 : Implementation of e-governance in areas of operations:

##### ❖ Planning and Development

##### ❖ Administration

##### ❖ Finance and Accounts

##### ❖ Student Admission and Support

##### ❖ Examination

##### ❖ Curriculum Development

#### 6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of teacher | Name of conference/<br>workshop attended for<br>which financial support<br>provided | Name of the professional body<br>for which membership fee is<br>provided | Amount of<br>support |
|------|-----------------|---|--|----------------------|
| NIL  | NIL             | NIL   | NIL  | NIL                  |

**6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year**

| Year    | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
|---------|--|---|-----------------|--------------------------------------|--|
| 2015-16 | State level Seminar on Myth  | NIL   | 09-01-2016      | 120                                  | 0  |
|         | PRAKSHAL: IT awareness Programme   |   | 20-03-2016      | 30                                   | 08                                       |

**6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year**

| Title of the professional development programme | Number of teachers who attended | Date and Duration (from – to) |
|---|---------------------------------|-------------------------------|
| Orientation Programme                           | 5                               | 30-05-2016 To 26-06-2016      |
|   | 1                               | 29-02-2016 To 27-03-2016      |
| Faculty Development Programme                   | 3                               | 14-12-2015 To 19-12-2015      |
|   | 1                               | 29-03-2016 To 05-03-2016      |
|   | 1                               | 02-05-2016 To 07-05-2016      |
| Short Term course                               | 1                               | 17-08-2015 To 22-08-2015      |
|   | 1                               | 23-02-2016 To 29-02-2016      |
|   | 1                               | 04-03-2016 To 11-03-2016      |

**6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):**

| Teaching  |          | Non-teaching |                    |
|-----------|----------|--------------|--------------------|
| Permanent | Fulltime | Permanent    | Fulltime/temporary |
| 0         | 0        | 0            | 0                  |

**6.3.5 Welfare schemes for**

|              |     |
|--------------|-----|
| Teaching     | Yes |
| Non teaching | Yes |
| Students     | Yes |



**6.4 Financial Management and Resource Mobilization****6.4.1 Institution conducts internal and external financial audits regularly**

Yes, The Institution conducts internal and external financial audits regularly. Grants received from UGC are regularly audited by registered auditors and the utilization certificate and statement of expenditures as per prescribed formats, are submitted to the respective bodies in due time. The grants received by the state government are audited by the Audit and Accounts Section of the office of the Principal Accountant General, Government of Gujarat. They conduct detailed audit of all accounts periodically. Major objections and its compliance to the same are being done properly.

**6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)**

| Name of the non government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
|--|-------------------------------|---------|
|--|-------------------------------|---------|

NIL

**6.4.2 Total corpus fund generated 0****6.5 Internal Quality Assurance System****6.5.1 Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | NA     | No       | NA        |
| Administrative | No       | NA     | No       | NA        |

**6.5.2 Activities and support from the Parent – Teacher Association (at least three)**

NIL

**6.5.3 Development programmes for support staff (at least three)**

- Monitor and review the staff member's progress
- Place the staff member in a group problem-solving situation to develop his/her skills in working with others
- Carefully select the reading material and have the staff member study it
- For encouraging the faculty towards research and development, the institution permits the employees to attend state, national and international conferences, seminar, and workshops by sanctioning them duty leave

## 6.5.4 Post Accreditation initiative(s) (mention at least three)

- To organized IT awareness Programme
- To conduct State level Seminar by Gujarati Department
- To organized Talent Event, Creative Writing & Translate Workshop and Prize distribution Function.

## 6.5.5

- a. Submission of Data for AISHE portal : Yes
- b. Participation in NIRF : No
- c. ISO Certification : No
- d. NBA or any other quality audit : No

## 6.5.6 Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC                 | Date of conducting activity | Duration (from-----to-----) | Number of participants |
|------|--|-----------------------------|-----------------------------|------------------------|
| 2015 | State level Seminar                                | 09-01-2016                  | 09-01-2016                  | 120                    |
|      | ICAI: Career & Planning student Workshop by UDISHA | 15-02-2016                  | 15-02-2016                  | 100                    |
|      | PRAKSHAL: IT awareness Programme                   | 20-03-2016                  | 20-03-2016                  | All staff members      |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period (from-to) | Participants |      |
|------------------------|------------------|--------------|------|
|                        |                  | Female       | Male |
| NIL                    | NIL              | NIL          | NIL  |

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

**NIL**

## 7.1.3 Differently abled (Divyangjan) friendliness

| Items Facilities   | Yes/No | No. of Beneficiaries |
|--|--------|----------------------|
| Physical facilities                                      | No     | NIL                  |
| Provision for lift                                       | No     | NIL                  |
| Ramp/ Rails  | No     | NIL                  |
| Braille Software/facilities                              | No     | NIL                  |
| Rest Rooms   | No     | NIL                  |
| Scribes for examination                                  | No     | NIL                  |
| Special skill development for differently abled students | No     | NIL                  |
| Any other similar facility                               | No     | NIL                  |

## 7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
|------|--|--|-------------------------------------|------------------------|------------------|--|
| NIL  | NIL  | NIL  | NIL                                 | NIL                    | NIL              | NIL  |

## 7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

| Title | Date of Publication | Follow up (maximum 100 words each) |
|-------|---------------------|------------------------------------|
| NIL   | NIL                 | NIL                                |

## 7.1.6 Activities conducted for promotion of universal Values and Ethics

| Activity | Duration (from-----to-----) | Number of participants |
|----------|-----------------------------|------------------------|
| NIL      | NIL                         | NIL                    |

**7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)**

- Tree plantation
- Inclusion of a course on „Environmental Education“ in the curriculum itself
- Cleanliness within the campus is maintained
- Tree guards
- Nests for birds and feeding clubs for birds
- Swachchh Bharat Abhiyan

**7.2 Best Practices**

- Academic Planning and Delivery
- Organizing Lectures under Career Counselling Cell

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

**7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

The institution exercises unique practices that are rare in Government College other than routing curricular and co-curricular activities. This institution holds different workshops to bring out hidden potentialities and latent artistic traits from students. Each semester our students sharpen their art skills in different workshops like Singing, Dancing, Clay Modelling, Rangoli, Painting, Card Making and Rakhi Making. This exercise enhances and polishes their personality. Moreover, they equip themselves to acquire employability other than the given curriculum.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. The nation in general and the state in particular, is marred with the problem unemployment among educated youth. Therefore, the need for “Skill-based system of education” is becoming more vocal in present times.

Our vision is to develop student with competence, confidence and excellence Quality. Through comprehensive education some of our college students qualified in competitive exams and working at top levels in various fields. Many of the students are in research field.

**8. Future Plans of action for next academic year**

- ICT enabled Seminar hall
- Preparation of Yearly Academic Calendar on the basis of University Academic Calendar
- Installation of CCTV camera for overall security of the college
- Clean and Green Campus
- Wi-Fi connectivity throughout the campus
- To encourage Faculty to apply for PhD programmes
- To conduct student Workshops
- To organise International Conference
- To organise Seminar
- To organise Job Fair

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
Signature of the Coordinator, IQAC\_\_\_\_\_  
Signature of the Chairperson, IQAC

\_\_\_\_\_\*\_\*\_\*\_\_\_\_